



सी0एस0आइ0आर0-भारतीय पेट्रोलियम संस्थान

(वैज्ञानिक एवं औद्योगिक अनुसंधान परिशद )

पो. ऑ. आई. आई. पी., मोहकमपुर, देहरादून, भारत

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ISO-9001-2015 Regd. Institute

## निविदा आमंत्रित सूचना/NOTICE INVITING TENDER

निरीक्षण सं० / Enquiry No: IIP/PUR/5/19-20/FSMA/Xerox/PO

Dt. 14.06.2019

सेवा में/ To,

M/s \_\_\_\_\_

प्रिय महोदय/Dear Sirs,

### विषय/Sub: Full Service Maintenance Agreement (FSMA) for Xerox Photocopiers

CSIR-IIP, Dehradun is interested to award Full Service Maintenance Agreement for Xerox Photocopiers installed in different Division of Institute as per list attached for a period of one year from the date of issue of award letter. Please send your Online bid/quotation through Central Public Procurement (CPP) Portal (<https://www.etenders.gov.in>) with complete terms and conditions within the stipulated time period as has been mentioned in the e-tender notice. Only online quotations will be entertained from the registered bidders of CPP Portal. While submitting quotation, please note the terms & conditions mentioned below:

SI No	Description	
	<b>Full Service Maintenance Agreement (FSMA) for Xerox Photocopiers</b>	
	<b>Model WC-5020 (10 Nos)</b>	
	<b>Model WC 5022 (01 Nos)</b>	

### TERMS & CONDITIONS

- 1) Payment terms: On monthly basis only after services are rendered. No advance will be given. Kindly arrange to provide your Bank details.
- 2) Income Tax will be deducted at source as per prevailing rules.
- 3) Kindly mention the GST no. of IIP & Supplier on Invoice & fix the revenue stamp on the invoice

Yours faithfully,

Stores & Purchase Officer

Annexure - 1

Workcentre 5020& 5022 Xerox Photocopier Machine for FSMA

<u>Sl.No</u>	<u>User</u>	<u>Model</u>	<u>Serial No.</u>
01	Purchase Section	WC 5020	3313232050
02	Catalyst Division	WC 5020	3313232114
03	Business Development	WC 5020	3313232670
04	Director Office	WC 5020	3313231967
05	BFDDivision	WC 5020	3313231819
06	Head, ESD Office	WC 5020	3313226815
07	PPAD Secretariat	WC 5020	3313232688
08	Establishment Section	WC 5020	3313273430
09	Crude Evaluation	WC 5020	3313305359
10	COA Office	WC 5020	3313372900
11	Head, ESD Office	WC 5022	890E1993

  
Stores & Purchase Officer